Notes:

- Your instructor reserves the right to alter this schedule as circumstances may dictate. All changes will be announced in the PAWS system via email and/or course home page and you are responsible for these changes.

- As a student enrolled in an online class, you are expected to do all HOMEWORK and “lecture”/CLASSWORK online. Don’t wait for someone to prompt you, take the initiative & get started.

- Also, you can make an appointment to meet with me to show me your work and get assistance. Bring your work & the problem & your book!

- Also, you can always use the Academic Support Center (ASC) located in the Nabors Building on Macon campus, also available on Union and Maxine Smith campuses.

- Students are expected to begin the semester ready to start the class. This means that - prior to the start of the first day of class - you are expected to have purchased your textbook and access into the CONNECT system.

...Continue onto next page to review the schedule...
**Week 1: Tuesday, May 29, 2012 – Sunday, June 3, 2012**

- Read the syllabus, you are responsible for this information.
- Read the schedule, you are responsible for all due dates.
- Thoroughly review our course in PAWS including all Content pages, Classlist, Quizzes, Dropbox assignments, and Grades page. As noted in the syllabus, you are responsible for using this system.
  - Additional training on PAWS can be found in short videos available here: [http://faculty.southwest.tn.edu/jmcgrory/Content/PAWS/index.html](http://faculty.southwest.tn.edu/jmcgrory/Content/PAWS/index.html)
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapters 1 and 2
  - PAWS Introduction (located inside PAWS Discussion board)
  - PAWS Orientation
  - PAWS Orientation Quiz (located inside PAWS)
  - Verify your address & phone information is correct inside My.Southwest
  - Your personal calendar of when *you* need to complete the work.

**Week 2: Monday, June 4, 2012– Sunday, June 10, 2012**

- Read Chapters 2 & 3 in your textbook.
- Complete **Learning Project #1** (See the PAWS Dropbox for due dates)
- Complete **Extra Credit work for Chapters 2, 3, and 4** (See the PAWS Dropbox for due dates)
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 3

**Week 3: Monday, June 11, 2012– Sunday, June 17, 2012**

- Read Chapters 3 & 4 in your textbook.
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 4

****All CONNECT homework is due this week for Chapters 1, 2, 3, and 4 (see due dates in Connect). Remember that homework grades below 80% do *NOT* meet the minimum requirement and will convert to a ZERO in the final calculation of your grade.****

**Exam #1: Window of availability** opens Friday, June 15 @ 5am and closes Sunday, June 17 @ 11:55pm

Within this window of availability, the test is **timed**. You will have exactly 1 attempt and **100 minutes** to take the test. Per the syllabus, *no* makeup test.

Exam is available within CONNECT only. Covers chapters 1-4.

More details will be given nearer the time of the test.
Week 4: Monday, June 18, 2012– Sunday, June 24, 2012
- Read Chapter 5 in your textbook.
- Complete Learning Project #2 (See the PAWS Dropbox for due dates)
- Complete Extra Credit work for Chapters 5 and 6 (See the PAWS Dropbox for due dates)
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 5

Week 5: Monday, June 25, 2012– Sunday, July 1, 2012
- Read Chapter 6 in your textbook.
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 6

****All CONNECT homework is due this week for Chapters 5 & 6 (see due dates in Connect). Remember that homework grades below 80% do *NOT* meet the minimum requirement and will convert to a ZERO in the final calculation of your grade.****

Exam #2: Window of availability opens Friday, June 29 @ 5am and closes Sunday, July 1 @ 11:55pm

Within this window of availability, the test is timed. You will have exactly 1 attempt and 100 minutes to take the test. Per the syllabus, *no* makeup test.

Exam is available within CONNECT only. Covers chapters 5 & 6.

More details will be given nearer the time of the test.
**Week 6:** Monday, July 2, 2012– Sunday, July 8, 2012

- Read Chapter 7 in your textbook.
- Complete **Learning Project #3** (See the PAWS Dropbox for due dates)
- Complete **Extra Credit work for Chapters 7 and 8** (See the PAWS Dropbox for due dates)
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 7

**Week 7:** Monday, July 9, 2012– Sunday, July 15, 2012

- Read Chapter 8 in your textbook.
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 8

****All CONNECT homework is due this week for Chapters 7 & 8 (see due dates in Connect). Remember that homework grades below 80% do *NOT* meet the minimum requirement and will convert to a ZERO in the final calculation of your grade.****

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**Exam #3: Window of availability**  opens Friday, July 13 @ 5am and closes Sunday, July 15 @ 11:55pm

Within this window of availability, the test is **timed**. You will have exactly 1 attempt and **100 minutes** to take the test. Per the syllabus, *no* makeup test.

Exam is available within CONNECT only. Covers chapters 7 & 8.

More details will be given nearer the time of the test.
**Week 8: Monday, July 16, 2012– Sunday, July 22, 2012**

- Read Chapter 9 in your textbook.
- Complete **Learning Project #4** (See the PAWS Dropbox for due dates)
- **Extra Credit work:** The only extra credit work that remains is the completion of the evaluation. See the PAWS Dropbox for detailed instructions and due dates.
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 9


- Read Chapter 10 in your textbook.
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 10

****All CONNECT homework is due this week for Chapters 9 & 10 (see due dates in Connect). Remember that homework grades below 80% do *NOT* meet the minimum requirement and will convert to a ZERO in the final calculation of your grade.****

**Exam #4: Window of availability**  
Opens Friday, July 27 @ 5am and closes Sunday, July 29 @ 11:55pm

Within this window of availability, the test is **timed**. You will have exactly 1 attempt and **100 minutes** to take the test. Per the syllabus, *no* makeup test.

Exam is available within CONNECT only. Covers chapters 9 & 10.

More details will be given nearer the time of the test.
**Week 10:** Monday, July 30, 2012 – THURSDAY, August 2, 2012

- Read Chapter 11 in your textbook.
- Other assignments that should be started and/or completed this week:
  - CONNECT: Chapter 11 -- Special note: You do *NOT* have a homework drop grade, you are required to do the chapter 11 homework.

****All CONNECT homework is due this week for Chapter 11 (see due dates in Connect). Remember that homework grades below 80% do *NOT* meet the minimum requirement and will convert to a ZERO in the final calculation of your grade.****

Exam #5: THIS IS A COMPREHENSIVE FINAL EXAM – if this is your drop grade, you are not required to take it in which case you will earn a grade of “0”, which is hopefully your lowest grade and therefore will be dropped. If you are unsure and want to ask the instructor “should I take the final” then the answer is “yes, you need to take the final.”

In all cases, this is a required test. Again, if you choose not to take it, then hopefully, this zero that you earn will be your lowest test grade, which means it will be dropped.

**Window of availability** opens Friday, August 3 @ 5am and closes Sunday, August 5 @ 11:55pm

Within this window of availability, the test is timed. You will have exactly 1 attempt and 200 minutes to take the test. *Per the syllabus, *no* makeup test.*

Exam is available within CONNECT only. Covers **ALL* CHAPTERS 1 - 11.

More details will be given nearer the time of the test.